

OFFICE OF ELECTION AUTHORITY

Under Panchayati Raj Act, 1989

(Chief Electoral Officer, J&K)

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“Greater Participation for a Stronger Democracy”

NOTIFICATION

No: EA/BDC/2019/02

Dated: 05.09.2019

Sub: Preparation of Electoral Rolls for election of Chairperson of the Block Development Councils.

In pursuance of Rule 102(4) of the Jammu and Kashmir Panchayati Raj Rules 1996, the Election Authority, (Chief Electoral Officer) Jammu and Kashmir notifies as under, the schedule and manner in which the Electoral Rolls for the Election of Chairperson of Block Development Councils shall be prepared:-

A: Schedule for preparation of Electoral Rolls:-

Process	Dates
Start of preparation of Electoral Roll	09-09-2019
Date of Publication of Draft Electoral Roll	14-09-2019
Last date of filing of Claims and Objections	19-09-2019
Last date for disposal of Claims and Objections	21-09-2019
Publication of Final Electoral Roll	23-09-2019

B: Detailed Instructions for Preparation of Electoral Rolls for the Election of Chairperson of Block Development Councils:-

1. As per Section 36 of the Jammu & Kashmir Panchayati Raj Act 1989 the superintendence, direction and control for preparation of Electoral Rolls is vested in the Election Authority, i.e. Chief Electoral Officer.
2. As per Rule 102(2)(i) the Electoral Registration Officers and Assistant Electoral Registration Officers for the preparation of the electoral rolls for each Block Development Council are appointed by the Election Authority.
3. The Electoral Roll shall be prepared constituency wise and as per Rule 102(3)(i) the entire Block shall be the constituency for election of Chairperson of Block Development Council of such block.

4. The Electoral Roll for each Block Development Council emanates from the Electoral College defined in Section 41 of the Jammu & Kashmir Panchayati Raj Act 1989 which reads as under:

“The chairperson of Block Development Council shall be elected by the electoral college comprising Panches and Sarpanches of Halqa Panchayats falling within the Block...”

And;

Rule 102(4) which reads as under:

“.....The electoral college for election of Chairpersons of Block Development Councils shall consist of elected members of all Halqa Panchayats of that Block.”

5. The jurisdiction of Block Development Councils vis-a-vis the constituent Panchayat Halqas shall be as per notification SRO No. 522 dated 03-09-2019 issued under endorsement No. RD/Pyt/196/2019 dated 03-09-2019 by the Department of Rural Development and Panchayati Raj.
6. The Election Authority has prescribed the format for preparation of Electoral Roll for election of Chairperson of Block Development Council and the same is appended herewith as FORMAT- I.
7. The Electoral Roll shall be published in Urdu and English. However for Jammu, Samba, Reasi, Udhampur and Kathua districts the same shall also be published in Hindi.
8. The schedule for preparation of the Electoral Roll shall be notified by the Election Authority fixing following dates:
 - a. Date of start of the process of Electoral Roll preparation;
 - b. Date of publication of Draft Electoral Roll by the ERO concerned;
 - c. Last date and period for filing claims and objections to the draft roll;
 - d. Last date and period for disposal of claims and objections by the ERO concerned;
 - e. Date of publication of the Final Roll by the ERO concerned.
9. After the notification of the schedule of the electoral roll preparation, each ERO shall prepare a draft electoral roll for the Block Development Council based on the list of elected Panches and Sarpanches of the Panchayat Halqas falling under the Block as notified by the Government. The details of each Panch and Sarpanch shall be duly filled in the FORMAT- I and the same shall be published by the ERO on the date of publication of Draft

Electoral Roll notified by the Election Authority. The Notice for publication of Draft Roll shall be in FORMAT - II, clearly mentioning the period and place of filing claims and objections. EROs and AEROs shall ensure that no dead/resigned Panch or Sarpanch is included in the draft electoral roll. A certificate to this effect shall be submitted by each ERO and AERO to the concerned District Panchayat Election Officer before publishing the draft electoral roll.

10. Though the onus of providing photograph shall lie with the elector, the ERO/AERO shall, as far as possible, explore the possibility of procuring the photographs of the eligible electors from the offices of concerned District Panchayat Election Officers or the Returning Officers who returned the results of elections of Panches and Sarpanches held in 2018.
11. The Claims and Objections shall be filed on FORMAT – III appended herewith and the same shall be made readily available to the stakeholders by the ERO/AERO.
12. All Claims and Objections received by the ERO/AERO shall be duly serial numbered and recorded on a separate register.
13. A list of claims/objections received shall be published in FORMAT – IV and pasted on all prominent places in the Block headquarter every day. On the last day of filing claims and objections a consolidated list of claims and objections shall be published.
14. The ERO shall make necessary enquiry into the claims and objections and dispose each of them by passing an order in writing giving reasons for acceptance/rejection.
15. Due opportunity of being informed and heard shall be given to the person whose status in the Electoral roll is getting affected by any claim/objection.
16. On the last date of disposal of claims and objections the ERO shall publish a consolidated of list of claims and objections along with the status as ‘Accepted’ or ‘Rejected’.
17. Based on the decisions taken vis-à-vis the claims and objections the ERO shall make suitable changes in the draft Electoral Roll and publish Final Electoral Roll for the election of Chairperson of the Block Development Council and the Notice for publication of the Final Electoral Roll shall be FORMAT – V.

18. Normally, the ERO shall prepare ten (10) sets of Electoral Rolls to be distributed as under:
- a. District Panchayat Election Officer: Seven (07) Sets with following distribution:
 - (i) One copy for first polling officer responsible for identification of electors and same copy shall be also marked ,
 - (ii) One copy for presiding officer
 - (iii) One copy for circulation among polling agents/Exhibition at polling station
 - (iv) Three copies as reserve with Returning Officer for supply to contesting candidates, if requested.
 - (v) One copy as reserve with the DPEO.
 - b. One copy for inspection in the Office of ERO.
 - c. Two copies reserve in the Office of ERO.
- However the ERO can print further copies depending on the requirement.
19. The formats mentioned in the above instructions are annexed herewith as Annexure I to V to this notification.
20. These instructions shall be made available among the electoral college by the ERO.


Sd/-
(Shailendra Kumar) IAS
Election Authority
Under Panchayati Raj Act
Chief Electoral Officer, J&K,
Srinagar.

Annexures: I to V
No. 900/BDC/2019/9396-9742

Dated:-05/09/2019

Copy to the:-

1. Secretary to Government, Department of Rural Development and Panchayati Raj, Civil Secretariat J&K Srinagar for further distribution among all EROs and AEROs.
2. Divisional Commissioner, Jammu/Kashmir/Ladakh.
3. All Deputy Commissioners (District Panchayat Election Officers) for information and further distribution among all EROs and AEROs of the concerned district.
4. Director, Rural Development. Jammu/Kashmir.
5. Director Information, J&K, Srinagar. She is requested to kindly publish the above notification in all the leading newspapers in J&K.
6. General Manager Govt Press Srinagar. He is requested to please publish the above notification in the State official Gazette and 350 take off copies of the Gazette notification may please be send to this office
7. All Electoral Registration Officers/ Assistant Electoral Registration Officers for necessary action.


(Anil Salgotra)
Deputy Chief Electoral Officer,
J&K, Srinagar

“FORMAT - I”

Electoral Roll for Election of Chairperson of the Block Development Council of the
Block: _____ District _____

S. No.	Name of the Elector	Parentage	Gender	Whether Sarpanch or Panch	Name of the Panchayat halqa from where elected in case of Sarpanch	Name of the Panchayat Ward from which elected in case of Panch	Photograph

Electoral Registration Officer

Block: _____

Name: _____

Seal: _____

“FORMAT - II”

NOTICE OF PUBLICATION OF ELECTORAL ROLL IN DRAFT

To
The Sarpanches & Panches of the Block _____.

Notice is hereby given that the electoral roll for election of Chairperson of Block Development Council of the above mentioned block has been prepared in accordance with the Jammu and Kashmir Panchayati Raj Act 1989 and Jammu & Kashmir Panchayati Raj Rules 1996 and a copy thereof is available for inspection at my office, and at _____ during office hours.

If there be any claim for the inclusion of a name in the rolls or any objection to the inclusion of a name or any objection to particulars in any entry, it should be lodged on or before the _____ 20 _____ in **Format - III**.

Every such claim or objection should either be presented in my office or to _____ or sent by post to the address given below so as to reach me not later than the aforesaid date.

Electoral Registration Officer.
Address _____
Place _____
Date _____

“FORMAT-III”

(Claim application for Inclusion/Deletion/Correction of name/entry)

To

The Electoral Registration Officer,
Block _____

Sir,

(to be filled for inclusion of a name)

I. I request that my name be included in the electoral roll for the election of Chairperson of Block Development Council for the above block.

My name is _____ (in full), My father’s/mother’s/husband’s name is _____ particulars of my place residence is _____ (address).

(to be filled for objecting to inclusion of a name)

II. I object to the inclusion of the name of _____ at serial no. _____ in electoral roll for the above block.

My name in full _____ (name of the objector), My father’s/mother’s/husband’s name _____ , particulars of my place _____ (address).

Reason for deletion _____

(to be filled for correction of an entry)

III. I submit that the entry relating to myself which appears at S.No. _____ in above mentioned block of the electoral roll as ‘ _____ ’ is not correct.

It should be corrected to read as follows:-

I hereby declare that the particulars filled herein above are true to the best of my knowledge and belief.

Signature or thumb
Impression of the claimant
Panch Constituency (Ward) _____
Panchayat Halqa _____

Date _____

Place _____

Documents to be attached with Format-III

1. Photo copy of Address Proof duly attested by any Gazetted Officer.
2. Certificate of Election issued by the concerned Authority in original.
3. Notification issued by Rural Development Department, J&K.

"FORMAT-IV"

List of claims application for Inclusion/Deletion/Correction of name/entry received
on/upto _____(Date)

I. Claim application for Inclusion of Name

Name of the elector with address	Panch/Sarpanch	Status (Under process /Accepted/Rejected)

II. Claim application for Deletion of Name

Name of the elector with address	Panch/Sarpanch	Status (Under process /Accepted/Rejected)

III. Claim application for Correction of entry

Name of the elector with address	Panch/Sarpanch	Status (Under process /Accepted/Rejected)

Signature of Electoral Registration Officer
Block _____

“FORMAT – V”

NOTICE OF FINAL PUBLICATION OF ELECTORAL ROLL

It is hereby notified for public information that the list of amendments to the draft electoral roll for election of Chairperson of Block Development Council of the Block _____- _____ has been prepared in accordance with the Jammu and Kashmir Panchayati Raj Act 1989 and Jammu & Kashmir Panchayati Raj Rules 1996, and a copy of the Final Electoral Roll together with the said list of amendments (Format – IV) has been published and will be available for inspection at my office_____

Electoral Registration Officer.
Address _____
Place _____
Date _____